Amarillo College 1099 Independent Contractor Applicant Information

Applicant Data

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

SSN or Tax ID Number: _____ Date of Birth: _____

*Are you currently or were you ever a member of Teacher Retirement System of Texas (TRS)? If yes, please give approximate date. _____

*Are you a TRS retiree? _____

*Do you have an Employer Identification Number (EIN) associated with an LLC or another entity for tax purposes? _____

- If yes, please provide name of business and EIN:_____

Hiring Manager Section

Hiring Manager Name: _____

Department: _____

Please answer the following questions about the Contract Worker's Position:

- Will the applicant be under the day-to-day control of you or someone in your department? _____
- Is the applicant required to keep "office hours" or "work hours"? (Please note that teaching a class or meeting with students at an established time is considered having to keep "work hours". _____
- Will the applicant utilize Amarillo College facilities, equipment, or materials to perform the service?_____
- Does the applicant market their services to other entities? _____
- Proposed title for position:_____
- Proposed job duties:_____
  _____
  _____
  _____

Human Resources Notes

_____

_____

_____

Please email the completed application to achumanresources@actx.edu.

HR will contact you regarding the decision on whether the individual qualifies as a 1099 worker.