AMARILLO COLLEGE

Name/Address/Information Change

It is important that Amarillo College maintain correct addresses for all employees. The following information must be completed in order for information to be properly changed.

Employee ID

Social Security Number (last four only)

Full Legal Name

Chosen Name

Mailing Address Street

Mailing Address City, State, Zip Code

Physical Address

Physical Address City, State, Zip Code

Telephone Number

Marital Status ☐ Married ☐ Single

_____ _____

Signature Date

***Email this completed form to Human Resources for processing:**
achumanresources@actx.edu